

GDPR Privacy Policy

Information Sharing

We do not rent or sell in any way, personally identifying information to other companies, individuals or any 3rd party. We only store customer/prospective customer information for internal business administration, communicate order and delivery information, product and service updates, opening hours, and Christmas closure. We restrict access to your personally identifying information to appointed Prospect Print Management (UK) Limited staff only, who may need to know this information to operate, develop or improve our business administration and customer experience.

Giving consent while using Prospect Print Management (UK) Limited services

When using any of our services, you (the user) give consent for Prospect Print Management (UK) Limited to handle the data at the time of each file transfer. This consent applies not only to any personally identifying information you may be transferring or uploading but to all types of data.

Withdrawing consent

You can withdraw your consent at anytime very easily, simply contact us directly by:

Email: <u>cs@prospect.pm</u>
 Telephone: 0845 1300 520

And ask to remove any personally identifying information we may have. We will act on your instruction immediately and delete such information and also provide confirmation of doing so. You can also request the same personally identifying information be removed when cancelling any of our services. When you cancel your service any stored data files are also removed that are associated with your account. We communicate with you throughout to ensure a smooth process.

Responsibility

You acknowledge and agree that Prospect Print Management (UK) Limited will not be responsible for any failure of the service, for the deletion of a User File stored on the servers, or for any corruption or loss of any data, information, or content.

General use

It is the responsibility of the user to ensure that they either own the material, content of the files, or have permission from the copyright holders to send the file.

Limitation of Liability

In no event will Prospect Print Management (UK) Limited be liable to you or to any third party for damages of any kind out of or in connection with the use of its services.

Agreement

These Terms of Service are the exclusive agreement between Prospect Print Management (UK) Limited and you regarding the use of its services.

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Registration Number: 3008121